

Minutes
Town Board Regular Meeting
Town of Paonia, Colorado
January 12, 2016

RECORD OF PROCEEDINGS

The Regular Meeting of the Town Board of Trustees held Tuesday, January 12, 2016 was called to order at 7:00 p.m. by Mayor Neal Schwieterman, followed by the Pledge of Allegiance.

Trustees present were as follows:

Mayor Neal Schwieterman
Trustee Charles Stewart
Trustee David Bradford
Trustee Ross King
Trustee Amber Kleinman
Trustee Suzanne Watson

Trustee Eric Goold was absent.

Town Staff present were as follows:

Town Manager/Town Clerk Jane Berry
Deputy Clerk Corinne Ferguson
Investigator Neil Ferguson
Public Works Director Travis Loberg

A quorum was present and Mayor Schwieterman proceeded with the meeting.

Approval of Agenda

Motion by Trustee King, Supported by Trustee Stewart to approve the agenda. Motion carried with five (5) ayes and zero (0) nays.

Announcements

None

Visitors

None

Unfinished Business

None

New Business

Consideration to Approve IGA with Delta County for 2016 Mail Ballot Municipal Election Services

The regular 2016 election is a mail ballot election. The current estimated costs are \$1,300.00. A mail ballot box will be available at Town Hall Election Day only from 7am until 7pm.

Motion by Trustee King, Supported by Trustee Kleinman to approve the IGA with Delta County regarding the 2016 Mail Ballot municipal Election. Motion carried with five (5) ayes and zero (0) nays.

Consideration to Adopt Resolution 2016-01 Designating Town Hall as Official Posting Location and The Delta County Independent as the Official Publication Newspaper for Posting Notices

Motion by Trustee King, Supported by Trustee Kleinman to adopt Resolution 2016-01 Town of Paonia Designate Posting Place and Publication Newspaper. Motion carried with five (5) ayes and zero (0) nays.

Consideration to Adopt Resolution 2016-02 Town of Paonia Pay Plan

A tiered staff pay plan was presented to the Board. The pay plan provides a tool for department heads to utilize as incentive for employees to continue moving forward on a positive career path. Step

increases included in the pay plan are based on performance reviews.

Discussion ensued regarding appointed positions such as the Municipal Judge and Town Attorney, and the length of time allotted for review prior to Board approval.

Motion by Trustee King, Supported by Trustee Stewart to adopt Resolution 2016-02 Town of Paonia Pay Plan. Motion carried with four (4) ayes and one (1) nay by Trustee Watson.

Regular Business

Mayor's Report: Mayor Neal Schwieterman reported:

1. The Safe Routes to School project is at the County review level. The proposed outcome is expected to be provided to all agencies and affected parties in February, 2016.

Town Manager Report: Town Manager Jane Berry reported:

1. The Town, Chamber of Commerce, and Paradise Theater are working in conjunction with Downtown Colorado Inc. to host a workshop this fall to promote collaboration with businesses.
2. Town Hall will be closed Monday for Martin Luther King Jr. Day.
3. A water rate study proposal is in the works.
4. Audit preparations are underway.
5. Multiple issues, including delayed deliveries have lengthened the 2MG project timeline by six (6) to eight (8) weeks.

Public Works Department Report: Public Works Director Travis Loberg reported:

1. FilterTech completed installation of the new skids at the 2MG treatment plant. Disinfecting begins next week.
2. Three (3) minor breaks were repaired over the last week.
3. The 1MG seven (7) day crack test on structural wall concrete begins tomorrow. It will take 28 days to cure.
4. Public Works Director Loberg requested the Board to approve the purchase of a new snow plow to replace an outdated, inefficient plow. Bids were received from Varner Equipment in the amount of \$6,791.25 and Western Implement Company in the amount of \$6,500.00. Director Loberg preferred the purchase from Varner. Their bid includes features and installation that are not included with Western Implements bid.

Motion by Trustee King, Supported by Trustee Stewart to approve the purchase of a new snow plow from Varner Equipment in the amount of \$6,791.25. Motion carried with five (5) ayes and zero (0) nays.

Police Department Report: Investigator Neil Ferguson:

1. Snow removal and parking code enforcement has increased over the last week.
2. Training is ongoing.
3. The Police Department Policies and Procedures are complete. All officers have copies for reference.
4. Counter and pass-thru construction is underway in the police department front office area. Bill Brunner complimented the police department efforts and increased training.

Committee/Meeting Reports:

- Finance and Personnel: Nothing to report.
- Public Works: A sidewalk replacement strategy is currently underway at the committee level.
- Governmental Affairs: Nothing to report.
- Services & Recreation: Nothing to report.
- 6. Facilities & Development: The Planning Commission meeting is scheduled for Thursday, January 14, 2016 at 2pm to review the co-housing project.
- Public Safety: Nothing to report.

Minutes:

Motion by Trustee Kleinman, Supported by Trustee Bradford to approve the Town Board Regular Meeting Minutes as amended for December 8, 2015. Motion carried with six (6) ayes and zero (0) nays.

Motion by Trustee King, Supported by Trustee Kleinman to approve the Town Board Special Meeting Minutes for December 29, 2015. Motion carried with six (6) ayes and zero (0) nays.

Disbursements:

Motion by Trustee Stewart, Supported by Trustee King to authorize the disbursements through the period of January 11, 2016 as reviewed by the Finance Committee with the Town's Finance Officer. Motion carried with six (6) ayes and zero (0) nays.

Adjournment:

The meeting was adjourned by Mayor Schwieterman at 8:29 PM

J. Corinne Ferguson, Deputy Town Clerk

Neal Schwieterman, Mayor