

**Minutes**  
**Town Board Regular Meeting**  
**Town of Paonia, Colorado**  
**March 22, 2016**

**RECORD OF PROCEEDINGS**

The Regular Meeting of the Town Board of Trustees held Tuesday, March 22, 2016 was called to order at 7:00 p.m. by Mayor Neal Schwieterman, followed by the Pledge of Allegiance.

Trustees present were as follows:

Mayor Neal Schwieterman  
Trustee Charles Stewart  
Trustee David Bradford  
Trustee Eric Goold  
Trustee Amber Kleinman  
Trustee Suzanne Watson

Trustee Ross King was absent

Town Staff present were as follows:

Town Manager/Town Clerk Jane Berry  
Deputy Clerk Corinne Ferguson  
Public Works Director Travis Loberg  
Sergeant Neil Ferguson

A quorum was present and Mayor Schwieterman proceeded with the meeting.

**Approval of Agenda**

Motion by Trustee Stewart, Supported by Trustee Goold to approve the agenda. Motion carried with five (5) ayes and zero (0) nays.

**Announcements**

None

**Visitors**

Barry Pennell – 337 Poplar Avenue – questioned how a vacated Board seat is filled other than with a regular or special election.

Paul Douglas – 120 Colorado Avenue – requested information regarding the Town insurance through the Colorado Intergovernmental Risk Sharing Agency (CIRSA).

Roger Bissell – 337 Rio Grande Avenue – requested an updated timeline for completion of projects in Apple Valley Park.

**Unfinished Business**

None

**New Business**

**Consideration to Approve Letter of Support for Grant Funding for Elsewhere Studios**

Karen Goode – representing Elsewhere Studio – requested a letter of support from the Board for the El Pomar Foundation grant. The grant supports general operating costs.

Motion by Trustee Kleinman, Supported by Trustee Goold, to approve the Letter of Support for Elsewhere Studio El Pomar Foundation Grant Application. Motion carried with five (5) ayes and zero (0) nays.

**Consideration to Approve Permit Application and Report of Changes (Manager's Registration) for Fiesta Vallarta Paonia, Inc. dba Sol Margaritas**

Felix Barron – owner of Sol Margaritas - requests the Report of Changes be approved, adding Juan

Curiel-Lomeli as the manager registered with the current liquor license at Sol Margaritas.

Motion by Trustee Bradford, Supported by Trustee Goold, to approve Permit Application and Report of Changes for Fiesta Vallarta Paonia, Inc. dba Sol Margaritas. Motion carried with five (5) ayes and zero (0) nays.

Consideration to Approve Report of Changes Corporation (Corporation Director) for Blue Sage Center for the Arts, Inc. dba Blue Sage Center

The Blue Sage Center requests the Report of Changes Corporation be approved, adding Craig Bachmann as a board member registered with the current liquor license for the Blue Sage Center.

Motion by Trustee Kleinman, Supported by Trustee Goold, to approve Report of Changes Corporation for Blue Sage Center for the Arts, Inc. dba Blue Sage Center on the condition the application is completed and fees paid. Motion carried with five (5) ayes and zero (0) nays.

Consideration to Adopt Naming of Town Owned Facilities, Parks and Open Spaces Policy

A draft administrative policy regarding the naming of Town property was provided to the Board.

Motion by Trustee Kleinman, Supported by Trustee Bradford, to approve the Administrative Procedures Policy for naming Town owned facilities, parks, open spaces, and public properties. Motion carried with five (5) ayes and zero (0) nays.

Consideration to Approve Naming of Town Park Gazebo for Howard Berkman

Heidi Hudek – Executive Director of Mountain Harvest Creative (MHC) was present. The MHC requests the Board approve naming the Town Park Gazebo and placing a plaque in honor of Howard Berkman. A fund set up in Mr. Berkman’s honor continues to support musicians in the area through scholarships. Three letters of support were received.

Discussion ensued regarding the size, materials, and placement of the plaque.

Motion by Trustee Goold, Supported by Trustee Bradford, to approve the naming of the Town Park Gazebo for Howard Berkman Motion carried with five (5) ayes and zero (0) nays.

**Regular Business**

Mayor’s Report: Mayor Neal Schwieterman presented the preliminary design for the new Fifth Street and Grand Avenue intersection. Minimal costs are expected and the project is expected to be funded with maintenance funds and some in-kind from the Town Public Works Department.

Town Manager Report: Town Manager Jane Berry reported:

1. Doug Long submitted a letter of resignation from the Planning Commission and airport Authority. Volunteer applications are available at Town Hall and on the Town website.
2. Interviews are scheduled for Friday, March 25, 2016 to fill the Building Official position.
3. The Bone Mesa Water District Agreement with the Town received minor changes and will be reviewed by the Town attorney prior to final approval.
4. The North Fork Creative district banners will be displayed downtown next week.
5. SGH Engineering, a CDOT contractor, inspected the Samuel Wade Bridge. The bridge is in over-all good condition with minor repairs needed.
6. Over \$7,000.00 in property liens for outstanding utilities were filed with the County.

Public Works Department Report: Public Works Director Travis Loberg reported:

1. Five people were interviewed for the open public works position.
2. A negotiated agreement has been reached with one applicant who will begin work with the Town April 7, 2016. This individual holds water and waste water certifications.
3. Several minor touch-ups are underway to complete the 2MG Treatment Plant upgrade.
4. Locates are underway to map lines for the water main replacement projects.

Police Department Report: Sergeant Neil Ferguson reported:

1. Training continues, with one officer currently at a school resource officer training this week.
2. As weather warms there is more activity in the evening and juveniles out and about.

3. Officers are increasing code enforcement and training with the LDR and codes to be up to speed.

Committee/Meeting Reports:

- Finance and Personnel: Nothing to report
- Public Works: Nothing additional to support
- Governmental Affairs: Nothing to report
- Services & Recreation: The preliminary designs for the Paonia River Park signs have been completed. The Western Slope Conservation Center received the Trail Grant and thanks the Town for their letter of support, which they believe was instrumental in receiving the grant.
- Facilities & Development: Nothing to report
- Public Safety: Nothing to report

Minutes:

Motion by Trustee Stewart, Supported by Trustee Bradford to approve the Town Board Regular Meeting Minutes as amended for March 8, 2016. Motion carried with five (5) ayes and zero (0) nays.

Disbursements:

Motion by Trustee Stewart, Supported by Trustee Goold to authorize the disbursements through the period of March 18, 2016 as reviewed by the Finance Committee with the Town's Finance Officer. Motion carried with five (5) ayes and zero (0) nays.

**Adjournment:**

The meeting was adjourned by Mayor Neal Schwieterman at 8:16 pm

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J. Corinne Ferguson, Deputy Town Clerk

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Neal Schwieterman, Mayor