

**Minutes**  
**Town Board Regular Meeting**  
**Town of Paonia, Colorado**  
**August 22, 2017**

**RECORD OF PROCEEDINGS**

The Regular Meeting of the Town Board of Trustees held Tuesday, August 22, 2017 was called to order at 7:00 PM by Mayor Charles Stewart, followed by the Pledge of Allegiance.

Roll Call:

Trustees present were as follows:

Bill Bear  
Chelsea Bookout  
Karen Budinger  
Barry Pennell

Town Staff present were as follows:

Town Administrator Ken Knight  
Town Clerk Corinne Ferguson  
Finance Officer Cindy Jones  
Public Works Director Travis Loberg  
Town Treasurer Ross King

A quorum was present and Mayor Charles Stewart proceeded with the meeting.

**Approval of Agenda**

Motion by Trustee Bear, supported by Trustee Budinger to approve the agenda as presented. Motion carried with four (4) ayes and zero (0) nays.

**Announcements**

None

**Visitors**

None

**Unfinished Business**

North Fork Pool, Park, and Recreational District provided a draft letter for approval regarding the GOCO grant application for the implementation of baseball fields at the Crossroads Recreation area in Hotchkiss.

Motion by Trustee Bear, supported by Trustee Pennell to approve the GOCO Grant letter of support as presented, and authorize Mayor Stewart to sign on behalf of the Board of Trustees.

**New Business**

**Paonia Chamber of Commerce – Historical Markers Request**

Annette Pretorius – President of the Paonia Chamber of Commerce – presented the Chamber request to install six (6) historical markers attached to the sidewalk along Grand Avenue. The proposed locations were included within the packet. Discussion ensued regarding:

- Pedestrian and vehicle safety
- Sign narrative
- Sign ownership and liability
- Sidewalk repair

Public Works Director Loberg suggested placement of the signs near the parking prohibited areas along Grand for pedestrian and vehicle safety.

Motion by Trustee Budinger, supported by Trustee Bookout to approve the Paonia Chamber of Commerce request to install historical markers as agreed to by Town Staff regarding the location and installation of historical markers. Motion carried with four (4) ayes and zero (0) nays.

#### Citizens for a Healthy Community Report of Findings Regarding the Economic Impacts of Natural Gas Mining

Andrew Forkes-Gundmunson, Associate Program Director of Citizens for a Health Community, provided a summary of the report materials provided in the packet. The report reviews how Delta County specifically collects revenue from oil and gas development. The CHC hopes the report will facilitate input and comment letters regarding the North Fork Mancos Master Development Plan. Mayor Stewart requested the CHC provide copies of any revisions made to the summary report.

#### Bulk Water Dispenser Purchase

Public Works Director Loberg requested permission to allocate approximately \$10,500 from the public works operating budget for the purchase of an updated bulk water dispenser located at the Town shop. A cost sheet highlighting options included in the cost projection. Discussion ensued regarding:

- Community impact
- Cash card system vs coin operation
- Timeline for implementation

Motion by Trustee Bear, supported by Trustee Bookout to approve the purchase of an updated bulk water dispenser system for the Town shop, costs not to exceed \$10,500. Motion carried with four (4) ayes and zero (0) nays.

#### Sewer Plant Aerator Acquisition

Public Works Director Loberg requested permission to allocate approximately \$16,500 from the public works sewer repair and maintenance budget for the purchase of two (2) new sewer pond aerators. Discussion ensued regarding:

- Packet information
- Number of aerators in operation
- Repair and maintenance schedule
- Lifetime expectancy
- Maintenance repair program for all Town inventory

Motion by Trustee Budinger, supported by Trustee Bookout to approve the purchase of two (2) sewer pond aerators, costs not to exceed \$16,500. Motion carried with four (4) ayes and zero (0) nays.

#### Town Snow Removal Plan

Public Works Director Loberg provided a copy of the Town priority and snow removal plan for the Board packet. Trustee Budinger questioned if the snow plan should be included in the parking regulations of the Municipal Code. Discussion ensued regarding:

- On-street parking issues with snow plowing
- Adequate staffing levels
- 72 hour on-street parking regulations and ticketing/towing

Motion by Trustee Bear, supported by Trustee Bookout to approve the snow removal priority plan as presented and including the snow route map as an attachment. Motion carried with four (4) ayes and zero (0) nays.

#### Executive Session

Motion by Trustee Budinger, supported by Trustee Bookout to enter on to executive session for discussion of a personnel matter under C.R.S. Section 24-6-402(4)(f) and not involving: any

specific employees who have requested discussion of the matter in open session; any member of this body or any elected official; the appointment of any person to fill an office of this body or of an elected official; or personnel policies that do not require the discussion of matters personal to particular employees; specific to the Public Works Director Travis Loberg and Finance Officer Cindy Jones. Motion carried with four (4) ayes and zero (0) nays.

The Board entered executive session at 7:51PM

The Board returned to open session at 8:37PM

Those in attendance were: Mayor Stewart, Trustees Bear, Bookout, Budinger, Pennell, Town Attorney Bo Nerlin, Town Administrator Ken Knight, Treasurer Ross King, PW Director Travis Loberg and FO Cindy Jones.

No issues noted.

### **Regular Business**

Mayor's Report: Mayor Stewart had nothing to report.

Town Administrator's Report: Town Administrator Ken Knight reported:

1. Concern with comments made by Trustee Watson during last meeting and outside of the Board meeting regarding Clerk Ferguson transporting to physician's appointments. And the potential violation of the Code of Conduct.

Mayor Stewart stated that due to Trustee Watson's absence no action should be taken and Trustee Watson should be given opportunity to respond.

2. The Paonia Dam draw-down is expected to be completed by September 24, 2017.
3. Received the engineering report regarding the Hawks Haven Road work which met all County compaction standards.

Motion by Trustee Bear, supported by Trustee Bookout to authorize the release of Hawks Haven Road Construction Bond. Motion carried with four (4) ayes and zero (0) nays.

Public Works Department Report: Public Works Director Travis Loberg reported:

1. Received the survey report from Wilmore & Company regarding Samuel Wade Bridge sidewalk installation.
2. Received final inspection report for the out-of-Town waterline project. There are six (6) remaining items on the punch list for contractor completion.
3. Asphalt repairs are expected to be completed by mid-October.

Police Department Report: Chief Neil Ferguson was absent:

1. A written report and statement was provided in the packet.

Treasurer's Report: Town Treasurer Ross King reported:

1. Disbursements and payroll have been reviewed.
2. Finance Officer Jones met with the auditors in Denver.
3. A few adjustment entries are necessary for the 2016 audit.

### **Committee Reports**

1. Finance and Personnel: Nothing additional to report.
2. Public Works: Nothing additional to report.
3. Governmental Affairs: Met with Administrator Knight to discuss:  
Vendor permits  
VRBO's  
Marijuana ordinance revisions  
Delta County Emergency Response Plan

Town owned properties  
North Fork Airport  
Annexations

**Minutes**

Motion by Trustee Budinger, supported by Trustee Bear to approve the minutes for August 8, 2017, as amended. Motion carried with four (4) ayes and zero (0) nays.

**Disbursements**

Motion by Trustee Budinger, supported by Trustee Bookout to authorize the disbursements as reviewed by the Town Treasurer and Finance Committee for August 21, 2017, in the amounts of, \$50,516.89 for accounts payable, \$16,261.49 for payroll taxes, and \$15,862.16 for payroll, and \$1,641.36 for credit card. Motion carried with four (4) ayes and zero (0) nays.

**Adjournment**

The meeting was adjourned by Mayor Stewart at 9:04PM

\_\_\_\_s/s\_\_\_\_\_  
J. Corinne Ferguson, Town Clerk

\_\_\_\_s/s\_\_\_\_\_  
Charles Stewart, Mayor