

Minutes
Town Board Regular Meeting
Town of Paonia, Colorado
January 9, 2018

RECORD OF PROCEEDINGS

The Regular Meeting of the Town Board of Trustees held Tuesday, January 9, 2018 was called to order at 6:30 PM by Mayor Charles Stewart, followed by the Pledge of Allegiance.

Roll Call:

Trustees present were as follows:

Charles Stewart
Bill Bear
Chelsea Bookout
David Bradford
Karen Budinger
Barry Pennell
Suzanne Watson

Town Staff present were as follows:

Administrator Ken Knight
Clerk Corinne Ferguson
Finance Officer Cindy Jones
Chief Neil Ferguson
Public Works Director Travis Loberg
Treasurer Ross King

A quorum was present and Mayor Charles Stewart proceeded with the meeting.

Approval of Agenda

Motion by Trustee Bear, supported by Trustee Budinger to approve the agenda as presented.
Motion carried unanimously.

Announcements

Trustee Bookout presented the list of Christmas Light contest winners.

- 1st – Walker House, Box Elder Avenue
- 2nd – Raith House, Box Elder Avenue
- 3rd – Holloman House, Onarga Avenue

Out-of-Town Winner: Garver House, Price Road
Honorable mention: Ferguson House, Dorris Avenue

Recognition of Visitors & Guests

Elaine Brett – member of Space 2 Create Committee, recommended and encouraged Board member and staff to attend upcoming S2C and ArtSpace focus groups and community meeting.

Consent Agenda

Minutes:

December 12, 2017 Regular Meeting
Louie's Pizza My Heart Liquor License Renewal

Motion by Trustee Watson, supported by Trustee Budinger to approve the consent agenda as amended. Motion carried unanimously.

Mayor's Report

The current Employee Resource Guide requires a personnel liaison group be formed for specific grievances. Mayor Stewart appointed Finance & Personnel Committee Trustee Bookout and Trustee Budinger as the Board alternate at the previous Board meeting. Mr. Jon Howard, General Manager of KVNF has agreed to participate as a community member. A staff appointment is required and will be chosen via the employees. Following the employee vote Mayor Stewart appointed Town Clerk Corinne Ferguson as the employee member and Kirk Morgan as the employee member alternate.

Town Administrator's Report

1. Town was awarded a storm water/sewer grant from the Colorado Department of Health and Environment (CDPHE), in the amount of \$89,426.
2. The building official hiring period is closed, applicants are being reviewed.
3. Out of the office January 12th for medical reasons and February 7th – 10th for annual administrator meeting.

Public Works Department Report

1. The Bridge project is near completion.
2. SGM is here to begin the sewer line extension engineering.
3. Two bids for calibration services have been received. Requesting permission to accept the bid from Filtertech.

Motion by Trustee Bradford, supported by Trustee Bear to place request on the next agenda. Motion carried unanimously.

Police Department Report

1. The end of year blotter data report is being processed for the Boards review.
2. Thanked Trustee Bookout and family for the enjoyable time judging Christmas lights.
3. The hiring process for the full-time officer continues.
4. The second hazard mitigation meeting is set for January 17th at the Town Hall.
5. Receiving three new radios from Delta County at no cost to the Town.
6. Received five A.E.D. batteries and pads from Ambulance District at no cost to the Town.

Treasurer's Report

1. Disbursements and payroll have been reviewed.
2. Met with 1st Colorado National Bank to discuss operating account.

Unfinished Business

None

New Business

In-Town Waterline Change Order #2 SGM/TSM Construction

Administrator Knight provided a description of the reconciliation change order.

Motion by Trustee Bear, supported by Trustee Budinger to approve change order #2 in the amount of \$23,255.88 increasing the contract amount from \$750,371.26 to \$773,627.14. Motion carried unanimously.

Resolution 2018-01 Official Posting Location and Newspaper of Record

Mayor Stewart provided an overview of the annual renewal of Town Hall and the Delta County Independent as the posting and publishing location for Town business.

Motion by Trustee Budinger, supported by Trustee Bradford to adopt Resolution 2018-01 as presented. Motion carried unanimously.

Delta County IGA - Election

In order to participate in the countywide mail ballot municipal elections, the Town is required to sign an intergovernmental agreement with Delta County. A draft copy of the IGA is included in the packet.

Motion by Trustee Bradford, supported by Trustee Watson to accept the intergovernmental agreement with Delta County regarding the 2018 municipal election. Motion carried unanimously.

CIRSA Optional Coverages

Information regarding two (2) additional lines of coverage were included in the packet. The two (2) optional coverages were for property damage to others caused by member's use of mobile equipment and no-fault waterline rupture and/or sewer backup. Potential claims will not negatively affect the Town potential loss rating.

Motion by Trustee Bradford, supported by Trustee Watson to approve the addition of optional coverage for property damage as presented. Motion failed via tie break vote by Mayor Stewart.

Motion by Trustee Bradford, supported by Trustee Bear to approve the addition of optional coverage for no-fault waterline rupture and/or sewer backup option #3, \$2,500 a year. Motion carried unanimously.

Resolution 2018-02 Transfer of Town Operating Account to First State Bank

Mayor Stewart provided an overview of the request the Town received from 1st State Bank of Colorado. The Town will need to relocate fund to another entity to fully collateralize the public funds and meet needs of the Town as well as 1st Colorado National Bank.

Motion by Trustee Budinger, supported by Trustee Bookout to approve re-locating the Town primary operating account from 1st Colorado National Bank to First State Bank. Motion carried unanimously.

Motion by Trustee Budinger, supported by Trustee Bookout to approve the purchase of remote deposit capture equipment and adopt Resolution 2018-02 as presented. Motion carried unanimously.

Disbursements

Motion by Trustee Bookout, supported by Trustee Budinger to authorize the disbursements as reviewed by the Town Treasurer and Finance Committee for January 8, 2018 in the amounts of, \$275,000 for ColoTrust transfer, \$242,002.63 for accounts payable, \$831.15 payroll checks, \$27,123.76 for payroll taxes, \$200,000 for ColoTrust transfer, \$100,000 transfer, \$38,587.35 for payroll, \$184.98 credit card payment for November, \$1,181.75 credit card payment for December, and \$17,814.50 ACH. Motion carried unanimously.

Finance and Personnel: Trustees Bookout & Budinger:

Nothing to report.

Public Works: Trustees Bear & Bradford:

1. Provided Town Park Miner's Statue Revitalization meeting information to the Board.
2. Discussed Archway costs and Town Park/River Park references.

Governmental Affairs: Trustees Pennell & Watson:

Nothing to report.

S2C: Trustees Budinger & Pennell:

1. Continue grant application process with SIPA and the Creative Coalition.

Adjournment

Motion by Trustee Bradford, supported by Trustee Budinger to adjourn the meeting. Motion

carried unanimously.

The meeting was adjourned by Mayor Stewart at 7:58pm

s/s

s/s

J. Corinne Ferguson, Town Clerk

Charles Stewart, Mayor

(SEAL)