

Minutes
Town Board Regular Meeting
Town of Paonia, Colorado
January 23, 2018

RECORD OF PROCEEDINGS

The Regular Meeting of the Town Board of Trustees held Tuesday, January 23, 2018 was called to order at 6:30 PM by Mayor Charles Stewart, followed by the Pledge of Allegiance.

Roll Call:

Trustees present were as follows:

Charles Stewart
Bill Bear
David Bradford
Karen Budinger
Barry Pennell
Suzanne Watson

Town Staff present were as follows:

Clerk Corinne Ferguson
Finance Officer Cindy Jones
Chief Neil Ferguson
Public Works Director Travis Loberg
Treasurer Ross King

A quorum was present and Mayor Charles Stewart proceeded with the meeting.

Approval of Agenda

Motion by Trustee Bear, supported by Trustee Budinger to approve the agenda as presented.
Motion carried unanimously.

Announcements

Administrator Knight is absent due to illness.
Trustee Bookout is traveling and will not be in attendance.

Recognition of Visitors & Guests

None

Consent Agenda

Minutes:
January 9, 2018 Regular Meeting

Motion by Trustee Bear, supported by Trustee Budinger to approve the consent agenda as amended. Motion carried unanimously.

Mayor's Report

Mayor Stewart informed the Board that on January 17, 2018 he attended focus groups for Space to Create and the Delta County Hazard Mitigation Plan meeting. Both were informative.

Town Administrator's Report

1. Town Administrator Knight was not present to report.

Public Works Department Report

1. The Bridge project is near completion.
2. CDPHE on-site training set for January 24th.
3. The baseball field de-commissioning continues.

Police Department Report

1. Current blotter in packet
2. Provided brief report regarding shooting on 1-12-18
3. New hire – Kristopher Urbin
4. Requested bids for Police Department work stations

Treasurer's Report

1. Disbursements and payroll have been reviewed.

Trustee Bear requested current monthly expenditure reports.

Unfinished Business

Water/Sewer Analytical System Contract

The current contract is with Hach Service Partnership, renewal in the amount of \$21,831.95. Filter Tech Systems bid in the amount of \$8,200. Public Works Director Loberg stated the main difference is due to location, with Filter Tech being a closer company. Staff recommended approval of Filter Tech bid.

Motion by Trustee Bear, supported by Trustee Pennell to accept the water quality monitoring quote from Filter Tech Systems in the amount of \$8,200. Motion carried unanimously.

New Business

Delta County Master Plan Update

Elyse Casselberry – Delta County Community and Economic Development Director – was present and provided a Delta County Master Plan update. The master plan update is an ongoing process, over a year in progress to date. Ms. Casselberry requested the Board review the intergovernmental agreement between the Town and Delta County, as well as the Urban Growth Plan.

Water Company Tap Purchase

Minnesota Domestic Pipeline request to purchase an additional water tap for future development. Discussion ensued regarding requirements to purchase an out-of-Town tap, which includes location of tap.

Motion by Trustee Bradford, supported by Trustee Bear to deny out-of-Town water tap purchase for Minnesota domestic Pipeline. Motion carried unanimously.

Pitt Construction Payment Modification

Mayor Stewart provided an overview of the additional bond premium increase and subsequent request for payment.

Motion by Trustee Bradford, supported by Trustee Budinger to approve payment request of \$5,627 to Pitt Construction Company. Motion carried unanimously.

RubinBrown Engagement Commitment

Mayor Stewart provided an overview of the commitment agreement and the single audit process. Treasurer King noted the agreement is virtually the same as the previous year agreement and recommended approval as provided.

Motion by Trustee Budinger, supported by Trustee Pennell to approve letter of engagement with RubinBrown as presented. Motion carried four (4) to one (1).

Resolution 2018-03 Cross Connection & Back-Flow Prevention Rules & Regulations

Mayor Stewart provided an overview of Colorado Department of Public Health and Environment (CDPHE) sanitary survey, which stated the need to adopt a cross connection plan. Public Works Director Loberg added this is the first step to comply with the CDPHE regulation. The resolution emphasizes commercial businesses, which is an unfunded state mandate.

Motion by Trustee Bear, supported by Trustee Watson to approve Resolution 2018-03 as presented. Motion carried unanimously.

Town Park Entry Arch Commission

The Miners Statue Committee is recommending an entry arch to Town Park with a similar style as the entry arch in River Park. The committee is recommending commissioning Ira Houseweart to do the design build for \$5,000 and to waive the Town's purchasing policy for a sole source purchase in order to ensure continuity in style.

Trustee Bradford provided history of prior agenda items and discussion regarding the Miner's Statue rehab project, which includes the arch.

Motion by Trustee Bradford, supported by Trustee Pennell to commission Ira Houseweart to build an entry arch for \$5,000 for the Paonia Town Park and waive purchasing policy for sole source purchase. Motion carried four (4) to one (1).

Disbursements

Motion by Trustee Budinger, supported by Trustee Bear to authorize the disbursements as reviewed by the Town Treasurer and Finance Committee for January 23, 2018 in the amounts of, \$65,000 for ColoTrust transfer, \$104,736.09 for accounts payable, \$17,310.82 for payroll taxes, and \$14,547.70 for payroll. Motion carried unanimously.

Finance and Personnel: Trustees Bookout & Budinger:

Nothing to report.

Public Works: Trustees Bear & Bradford:

1. Town Park Miner's Statue Revitalization meeting information to be provided following Administrator review.
2. Discussed potential for drought
3. Clock water storage liner issues
4. Pitt bond payment request
5. Resolution 2018-03

Governmental Affairs: Trustees Pennell & Watson:

Upcoming items for discussion:

1. tablet policy
2. comprehensive plan
3. annexation plan
4. air B&B and VRBO
5. Secondary dwelling units

S2C: Trustees Budinger & Pennell:

1. Good turnout at community focus groups
2. Summary expected from ArtSpace in next few months.
3. Moving forward with multiple grant opportunities.

Tree Board: Trustee Dave Bradford & Chair Samira Hart:

Met at Creek Vista Apartments for first meeting.

Discussed Town tree board ordinances, committee positions, and tree city recognition.

Executive Session

Motion by Trustee Bear, supported by Trustee Budinger to enter executive session for a conference with the Town attorney for the purpose of receiving legal advice on specific legal

questions under C.R.S. Section 24-6-402(4)(b); specific to Mr. Pace CORA request.

Entered executive session at 7:45pm
Returned to open meeting at 8:05pm

In attendance were Mayor Stewart, Town attorney Bo Nerlin, and Trustees Bear, Bradford, Pennell, Budinger, and Watson.

No issues noted.

Adjournment

Motion by Trustee Bear, supported by Trustee Watson to adjourn the meeting. Motion carried unanimously.

The meeting was adjourned by Mayor Stewart at 8:06pm

s/s
J. Corinne Ferguson, Town Clerk

s/s
Charles Stewart, Mayor