

Minutes
Town Board Regular Meeting
Town of Paonia, Colorado
February 13, 2018

RECORD OF PROCEEDINGS

The Regular Meeting of the Town Board of Trustees held Tuesday, February 13, 2018 was called to order at 6:30 PM by Mayor Charles Stewart, followed by the Pledge of Allegiance.

Roll Call:

Trustees present were as follows:

Charles Stewart
Bill Bear
Chelsea Bookout
David Bradford
Karen Budinger
Barry Pennell
Suzanne Watson

Town Staff present were as follows:

Town Administrator Ken Knight
Clerk Corinne Ferguson
Finance Officer Cindy Jones
Public Works Director Travis Loberg
Treasurer Ross King

A quorum was present and Mayor Charles Stewart proceeded with the meeting.

Approval of Agenda

Motion by Trustee Bear, supported by Trustee Budinger to approve the agenda as presented.
Motion carried unanimously.

Announcements

None

Recognition of Visitors & Guests

Elsewhere Studios – INSPIRED Art at Work Project – Not present.

North Fork Ambulance Association – Letter or support request. Mayor Stewart read the letter for the audience.

Motion by Trustee Bookout, supported by Trustee Bradford to authorize Mayor Stewart to sign the North Fork Ambulance Association letter of support. Motion carried unanimously.

Consent Agenda

Minutes:

January 23, 2018 Regular Meeting

Friends of the Paradise Theatre Report of Corporate Changes – Liquor License
Blue Sage Center – Report of Corporate Changes – Liquor License

Motion by Trustee Bookout, supported by Trustee Budinger to approve the consent agenda as amended. Motion carried unanimously.

Mayor's Report

None

Town Administrator's Report

1. Apologized for absence at last Board meeting
2. Notified the Board of the loss of a community member who passed away at the Paonia River Park.
3. Provided information regarding building official hiring process and potential to contract for permit and plan reviews with Safe Build. Concerns noted were costs, property requirements to come to code, oversight.

Motion by Trustee Bradford, supported by Trustee Bookout to approve staff discussion with Safe Build and follow-up to the Board.

Motion to amend by Trustee Bookout, supported by Trustee Pennell to include costs to train and certify a local building official. Motion carried unanimously.

Main amended motion carried unanimously.

4. Provided information from conference attended regarding best practices benefits and hinderances.
5. Requested information from iCompass regarding tablets and video/sound options for Board meetings.

Motion by Trustee Bookout, supported by Trustee Watson to authorize staff to gather information from iCompass regarding products for Town.

Trustee Bradford requested information regarding the Municipal Judge.

Public Works Department Report

1. The Bridge project is complete and approximately \$10,000 under budget.
2. Bids have been requested regarding the 2MG tank drain repair.
3. Multiple projects are in process with engineers.
4. The open public works position application process closes Friday.

Police Department Report

1. The current blotter included in packet.
2. Major investigations monopolizing much of the departments time.

Treasurer's Report

1. Disbursements and payroll have been reviewed.
2. A provisional year-end report is included in the packet. Only concern continues to be the general fund.
3. Funds for the Miner's Statue area revitalization are being monitored.

Trustee Bear requested current monthly expenditure reports.

Unfinished Business

Final Design of the Miner's Statue Plaza and RFP for Concrete Work

A design packet was included in the packet. Notes from last meeting held February 1st was provided. The purpose of the drawings is for obtaining bids and estimation of potential costs. This may not be the final design plan. John Poulos was present. Mr. Poulos discussed shortening the timeline for the bid deadline and suggested a preliminary site walk with interested contractors.

Discussion ensued regarding potential for tree/root damage, lack of green space, wall height, memorial wall uses, archway location, and Clark memorial location and use.

There is no plan to cover the ditch.

Motion by Trustee Watson, supported by Trustee Bookout to approve the publication of the Miner's Statue Revitalization plan RFP for concrete work. Motion carried unanimously.

New Business

2016 Audit Viewpoints Discussion

Mayor Stewart provided an overview of previous Board discussion regarding the release of the Auditor viewpoints, which are a work product provided for the Board. No issues were noted with continuing to release the document to the public.

Motion by Trustee Bear, supported by Trustee Budinger to authorize staff to make public the 2016 auditor viewpoints. Motion carried unanimously.

Disbursements

Motion by Trustee Budinger, supported by Trustee Bookout to authorize the disbursements as reviewed by the Town Treasurer and Finance Committee for February 13, 2018 in the amounts of, \$91,106.88 for accounts payable, \$90,577.84 for loan payment, \$5,905.13 for payroll taxes, \$14,366.01 for payroll, \$100,869.72 for loan payment, \$332,400.00 ColoTrust transfer, \$40,026.19 Summit Account transfer, \$2,142.62 Credit Card payment, \$52,467.98 ACH payment and \$18.50 for a voided and reissued check. Motion carried unanimously.

Finance and Personnel: Trustees Bookout & Budinger:

Evaluation forms for the Town Administrator annual performance review were provided.

Motion by Trustee Budinger, supported by Trustee Watson to set the review timeline discussion on the next Board agenda. Motion carried unanimously.

Public Works: Trustees Bear & Bradford:

1. Upcoming discussion regarding repair of the IMG water tank
2. Next committee meeting set for February 15th at 3pm.
3. Upcoming discussion regarding landfill fee increase and potential for trash charge increase.
- 4.

Governmental Affairs: Trustees Pennell & Watson:

1. Meeting scheduled for February 20th at 8:30am.

S2C: Trustees Budinger & Pennell:

None

Tree Board: Trustee Dave Bradford & Chair Samira Hart:

Continue to meet at Creek Vista Apartments.

Discussed multiple items, including the planting of a tree for Arbor Day.

Added the Tree Board as a standing committee report for the agenda.

Adjournment

Motion by Trustee Bear, supported by Trustee Budinger to adjourn the meeting. Motion carried unanimously.

The meeting was adjourned by Mayor Stewart at 8:20pm

_____/s/_____
J. Corinne Ferguson, Town Clerk

_____/s/_____
Charles Stewart, Mayor