

Minutes
Town Board Regular Meeting
Town of Paonia, Colorado
March 13, 2018

RECORD OF PROCEEDINGS

The Regular Meeting of the Town Board of Trustees held Tuesday, March 13, 2018 was called to order at 6:30 PM by Mayor Charles Stewart, followed by the Pledge of Allegiance.

Roll Call:

Trustees present were as follows:

Charles Stewart
David Bradford
Karen Budinger
Barry Pennell
Suzanne Watson

Town Staff present were as follows:

Clerk Corinne Ferguson
Finance Officer Cindy Jones
Police Chief Neil Ferguson
Public Works Director Travis Loberg
Treasurer Ross King

A quorum was present and Mayor Charles Stewart proceeded with the meeting.

Approval of Agenda

Mayor Stewart provided information requesting the removal of Draft Resolution 2018-04 Amended 2017 Budget. The Resolution is not necessary because Town Staff and Board remained below the original budgeted amounts.

Motion by Trustee Budinger, supported by Trustee Watson to approve the agenda as amended. Motion carried unanimously.

Announcements

Administrator Knight was absent due to illness.

Town Attorney Nerlin was excused due to light agenda.

Recognition of Visitors & Guests

None

Consent Agenda

Minutes:

February 27, 2018 Regular Meeting

Motion by Trustee Bradford, supported by Trustee Budinger to approve the consent agenda as amended. Motion carried unanimously.

Mayor's Report

Nothing to report.

Town Administrator's Report

Provided by Mayor Stewart:

Delta County has a piece of property near the Town sewer treatment plant available for sale. As a neighboring parcel owner, the County offers the Town a first right to bid. No value to Town noted.

Motion by Trustee Bradford, supported by Trustee Pennell to decline to bid on the Delta County land for sale. Motion carried unanimously.

Public Works Department Report

1. Town equipment is being serviced for routine maintenance
2. Meter replacements underway
3. Working with engineers regarding open projects
4. Soliciting bids for lawn mower acquisition
5. Town park prep work beginning

Police Department Report

1. The current blotter included in packet.
2. Yeager re-trial continues
3. Kris Urbin will sit for POST certification March 21st

Chief Ferguson requested Mr. Urbin be authorized by the Board to function as the code enforcement officer until such time as he receives his POST certification.

Motion by Trustee Bradford, supported by Trustee Budinger to authorize Kristopher Urbin to act as Code Enforcement Officer for the Town of Paonia effective immediately through May 1, 2018. Motion carried unanimously.

Treasurer's Report

1. Disbursements and payroll reviewed
2. Investigating deeds and potential restrictions regarding the old sewer plant site
3. Requesting Town Administrator to authorize a complete property title search at approximately \$450 each area

Unfinished Business

None

New Business

Bid award for 2MG Storage Tank Drainage Repair

Mayor Stewart provided a brief overview of the state mandated repairs needed at the 2MG tank storage, specifically to drainage issues surrounding the tank. Public Works Director Loberg solicited five (5) bids and received four (4) bids from Pitt Construction, Roop Construction, M&T Excavating, and Tribble & Sons. Staff requests approval of Roop Construction or Tribble & Sons, noting both are competent contractors and satisfaction with previous projects.

Motion by Trustee Bradford, supported by Trustee Pennell to award the 2MG water tank drainage repair project to Roop Construction in the amount of \$9,570.00. Motion carried unanimously.

Disbursements

Motion by Trustee Budinger, supported by Trustee Pennell to authorize the disbursements as reviewed by the Town Treasurer and Finance Committee for March 13, 2018 in the amounts of, \$60,357.22 for accounts payable, \$6,405.81 for payroll taxes, \$15,580.11 for payroll, and \$1,966.25 credit card. Motion carried unanimously.

Finance and Personnel: Trustees Bookout & Budinger:

Met with Town Clerk in absence of Town Administrator to review a draft personnel handbook. The manual has been provided to Town Department Heads for review and will be on the next agenda.

Public Works: Trustees Bear & Bradford:

Met March 8th for a meeting with Administrator Knight and Public Works Director Loberg to discuss:

1. CDPHE sanitary survey letter regarding the IMG tank
2. Pan American Avenue/Hawks Haven gate location
3. Bridge rating
4. Samuel Wade Road sidewalk extension
5. Sidewalk repairs for 2018
6. Miner’s Statue area park walk through
7. Upcoming Committee meeting schedules

Governmental Affairs: Trustees Pennell & Watson:

Met March 7th for a meeting with Administrator Knight and Interim Building Official Reardon to discuss:

1. New Board training
2. Conflicts with Town Code/IBC
3. Permit fees/fee schedule

S2C: Trustees Budinger & Pennell:

Reviewed and provided feedback on the draft feasibility study.

Tree Board: Trustee Dave Bradford & Chair Samira Hart:

Samira Hart, Chair for the Tree Board, reported from Tree Board meeting on March 7th. Discussion included Arbor Day celebration requirements, Tree City USA designation, and the planting of a tree in memory of Officer C. “Bill” Hart. Jakki Taylor donated \$200 for the purchase of the memorial tree.

Discussion continued regarding Tree Board recommendation regarding the Poulos Park Honey Locust Tree. Final determination was to have tree evaluated by a tree professional.

Motion by Trustee Budinger, supported by Trustee Bradford to budget an additional \$200 for the Arbor Day celebration. Motion carried unanimously.

Motion by Trustee Bradford, supported by Trustee Watson to have tree examined for recommendation and decision by Administrator Knight. Motion carried unanimously.

Adjournment

Motion by Trustee Bradford, supported by Trustee Budinger to adjourn the meeting. Motion carried unanimously.

The meeting was adjourned by Mayor Stewart at 7:28pm

s/s
J. Corinne Ferguson, Town Clerk

s/s
Charles Stewart, Mayor