

Minutes
Town Board Work Session
Town of Paonia, Colorado
April 24, 2018

RECORD OF PROCEEDINGS

The Work Session of the Town Board of Trustees held Tuesday, April 24, 2018 was called to order at 5:30 PM by Mayor Charles Stewart, followed by the Pledge of Allegiance.

Trustees present were as follows:

Charles Stewart
Bill Bear
Chelsea Bookout
Karen Budinger
Barry Pennell
Suzanne Watson – in at 6:15pm

Town Staff present were as follows:

Administrator Ken Knight
Clerk Corinne Ferguson
Finance Officer Cindy Jones
Police Chief Neil Ferguson
Public Works director Travis Loberg
Treasurer Ross King

A quorum was present and Mayor Stewart proceeded with the meeting.

New Business

Review and discussion ensued regarding the proposed draft personnel handbook, including the changes from previous meetings. The table of contents will be adjusted upon final changes to handbook.

Specific pages and sections discussed were:

1. Pg. 7 – At-Will Employment
2. Pg. 9 – Conflict of Interest
3. Pg. 9 – Job Posting
4. Pg. 11 – Outside Employment
5. Pg. 16 – Health Insurance Provider
6. Pg. 19 – Skipped Section 4
7. Pg. 38 – Typo only

Adjournment

Adjourned for regular meeting. No motion taken. Mayor Stewart adjourned the meeting at 6:25PM

s/s
J. Corinne Ferguson, Town Clerk

s/s
Charles Stewart, Mayor